

**Notice of Public Meeting
Governing Board
Minutes of Meeting of the Board of Directors
Pioneer Preparatory School: A Challenge Foundation Academy**

WHERE: ZOOM video conferencing

WHEN: March 29, 2021, 4:30 PM

A. Mr. Marderosian called the meeting to order at 4:33 PM

B. Roll Call: Travis Marderosian, President

Board Members Present: Travis Marderosian, Stephanie. Wheatcraft, Matt Sandoval, Tami Sanders, Robert Moore, Jean Muller

Board Members Not Present: Lacey Mendoza, Ben Fernandez

6 members present, they have a quorum, and the meeting will continue.

C. Consent Agenda: Travis Marderosian, President

Travis Marderosian Entertained the Motion to Adopt the Minutes from Feb. 22, 2021, and today's agenda, Mar. 29, 2021, as presented.

- **M. Sandoval moved to approve the consent agenda for tonight's meeting and the minute's from Feb. 22, 2021.**
- **S. Wheatcraft-second**
- **S. Wheatcraft-aye**
- **M. Sandoval-aye**
- **T. Sanders-aye**
- **J. Muller-aye**
- **R. Moore-aye**
- **T. Marderosian-aye**

Motion passes and the minutes and agenda are adopted.

D. Call for public comment: T. Marderosian, President

No comments were presented for today's meeting.

L. Wilson let members know with roll call that there is a possible applicant joining us today to observe the meeting named Kelsey Koatz.

E. Formal Resignation of Lacey Mendoza: T. Marderosian, President

T. Marderosian Entertained a Motion to Accept the Resignations of L. Mendoza and B. Fernandez.

- **J. Muller moved to accept the resignations of Lacey and Ben**
- **M. Sandoval-second**
- **S. Wheatcraft-aye**
- **M. Sandoval-aye**
- **T. Sanders-aye**
- **J. Muller-aye**
- **R. Moore-aye**
- **T. Marderosian-aye**

The Motion passed and the resignations were accepted by the Board.

F. 4th Grade Showcase: 4th grade team

C. Siroky, 4th grade team lead teacher, presented a powerpoint that highlighted the 4th grade students.

G. Discussion and Possible Action of: Evaluation Sub-Committee, T. Marderosian, President

S. Wheatcraft volunteered to work on the Board's bi-annual evaluation of their Director, L. Wilson. J. Muller also volunteered to work on this project as well. T. Marderosian will be sending S. Wheatcraft all the evaluation tools and materials that he has. This committee will help to keep the Board on task, create a schedule for when the evaluation will take place, provide the tools and collect the data and present it.

H. COVID-19 updates: Laura Wilson, Director

- a. Data update/current AZ statistics were included in today's Board packet.
- b. Executive Order 2021-04 Open for In-person Learning provided to Board in today's packet
- c. New preventative measures on campus

H. Treasurer's Report: M. Sandoval, Treasurer, CFP Representative

M. Sandoval invited Board Members to look at today's report noting there are some atypical purchases that are worth discussion. T. Crisler has vouchers for the month of February 2021 totalling \$412,076.51. 2 out of the ordinary disbursements stand out, check #8907, 02/11/21, to Valued Homes, LLC for upgraded flooring throughout the building, and check #8920, 02/25/21, to Creative Recreational Systems, Inc. for a deposit on a playground equipment project that will be paid with ESSR 1 and ESSR 2 funds. This was the first installment of a playground project. DSCR steady at 1.32.

Tisha requested that at next month's meeting the annual budget will need to be revised as required by the Dept. of Ed. because we did not come up to ADM that was originally anticipated. She will have a revised budget ready at the next meeting and they can pass it so they will be in compliance. M. Sandoval said the Board needs to make sure they follow their written procedures as far as purchases over \$15,000. They must be presented to the Board to be approved. Bidding and approvals need to be in place. ESSR2 and ESSR3 funds will be coming soon.

T. Marderosian Entertained the Motion to adopt the vouchers for February 2021 as presented today.

- M. Sandoval moved to adopt the vouchers as presented today
- S. Wheatcraft-second
- S. Wheatcraft-aye
- M. Sandoval-aye
- T. Sanders-aye
- J. Muller-aye
- R. Moore-aye
- T. Marderosian-aye

Motion passed to adopt vouchers as presented today.

I. Team CFP Report: Matt Sandoval, Treasurer/Team CFP Rep

Just had February's Take 5 Talks, which is a monthly networking opportunity for board members across all of the CFP groups (3rd Friday of each month at 9:00 am). The monthly meeting is April 16. CFP has its annual grant open and available.

J. Director's Report: Laura Wilson, Director

- Enrollment 431
- Virtual school tour in progress
- Partnering with the YMCA for after school care
- Student of the Month now in the classroom
- Working with USDA for free breakfast and lunch for all students
- YouTube Channel up
- Team CFP wants to replicate Pioneer's Charter for 2023
- Summer school won't be partnering with Teach for America
- Kinder and Pre-school bootcamps
- All staffing filled
- Evaluations completed
- Pre-school is hoping to have 2 classroom open next year, fully licensed for 2 classrooms

K. Upcoming Dates/Next Board Meeting: Laura Wilson, Director

- Next Board Meeting, 4/26/21, 4:30 PM, via ZOOM
- April 2 no school
- April 5 AzMerit testing begins

Travis Marderosian Entertained the Motion to Adjourn Regular Session and enter Executive Session.

- J. Muller moved that they go into Executive Session
- T. Sanders-second
- S. Wheatcraft-aye
- M. Sandoval-aye
- T. Sanders.-aye
- J. Muller-aye
- R. Moore-aye
- T. Marderosian-aye

Motion passes and the members went into Executive Session at 5:18PM

L. Executive Session: T. Marderosian, President

Executive Session exited and the Board moved back into Regular Session at 5:55 PM.

T. Marderosian Entertained a Motion to Adjourn Regular Session.

- **M. Sandoval moved to adjourn meeting**
- **S. Wheatcraft-second**
- **S. Wheatcraft-aye**
- **M. Sandoval-aye**
- **T. Sanders-aye**
- **J. Muller-aye**
- **R. Moore-aye**
- **T. Marderosian-aye**

Motion passes and the meeting adjourned at 5:56 PM.